



TECHNICAL BID

**SBI INFRA MANAGEMENT SOLUTIONS PVT. LTD.,
(SBIIMS),**

(WHOLLY OWNED SUBSIDIARY OF SBI) BHOPAL

CIRCLE OFFICE

INVITES e-TENDERS ON BEHALF OF SBI

**THROUGH E-TENDERING
PROCESS**

**ANNUAL MAINTANACE WORK OF ELECTRICAL SUBSTATION AND
ELECTRICAL INSTALLATIONS, STATE BANK OF INDIA, LOCAL HEAD
OFFICE BUILDING AT BHOPAL**

Electrical Contractors who are on the panel of SBI, LHO, Bhopal for electrical works for category of 15 Lacs, 50 Lacs & 100 Lacs are only eligible.

Note: Firm should possess valid digital signature for this e-tender.

Last date for submission of e-Tender: 3.00 P.M. (IST) on
26.7.2019

Opening of e Tenders: 3.30 P.M. (IST) on
26.7.2019

**The Vice
president &
Circle Head,
SBI Infra Management Solutions
Pvt. Ltd.
Bhopal Circle Office
Mezzanine Floor, SBI Bhopal
LHO Building, Hoshangabad
Road
Bhopal- 462 011**

Signature of

NOTICE INVITING TENDER

NAME OF WORK: e-TENDER FOR THE ANNUAL MAINTANACE WORK OF ELECTRICAL SUBSTATION AND ELECTRICAL INSTALLATIONS, STATE BANK OF INDIA, LOCAL HEAD OFFICE BUILDING AT BHOPAL.

Online e-Tenders are invited for the above mentioned work from the empanelled contractors of SBI, LHO Bhopal of electrical works category of 15 Lacs, 50 Lacs & 100 Lacs.

1 Name of the work:Annual Maintenance work of electrical sub-stn and electrical installationsSBI, LHO building at Bhopal

2Cost of Tender Documents-cum-application:Fee1) **Rs.3000.00 (Rupees three Thousand only) to be paid only through State Bank Collect (SB Collect an efficient MIS report generating tool). The steps involved in making the payment is provided at Annexure-A.**

3 Date and Time where tender forms are available (From_____ to _____) FROM 9.7.2019 to 26.07.2019 at <https://e tender.sbi/>

4 Time and last date of submission of online eTender FROM 9.7.2019 to 26.07.2019 at <https://e tender.sbi/>

5 Place, Time & Address for submission of e tender/contact person /telephone no/email address. Up to 3.00PM on 26.07.2019
Up to 3.00 p.m. on 26.07.2019
A) Tender documents at
<https://e tender.sbi/>
B) EMD at the Address:
SBI Infra Management Solutions Pvt. Ltd. Bhopal Circle Office
Mezzanine Floor, SBI Bhopal LHO Building, Hoshangabad Road, Bhopal- 462 011
Ph: 0755-2572551
e- mail id : headbho.sbiims@sbi.co.in

6 Date, Time and Place of opening of eTenders On 26.07.201 at 3:00PM
SBI Infra Management Solutions Pvt. Ltd. Bhopal Circle Office
Mezzanine Floor, SBI Bhopal LHO Building, Hoshangabad Road Bhopal – 462 011
Ph: 0755 2572551
email id : headand.sbiims@sbi.co.in

7 Quantum of Earnest Money Deposit (EMD) `_____ drawn in favour of _____ Payable at _____

8 Quantum of Security Deposit _____ Payable at _____. Amount _____ of bank guarantee. _____

Signature of _____

Rs15,000/- (DD-Drawn in favour of
Vice President & Circle Head,
SBIIMS, Bhopal payable at Bhopal)

9 Estimated cost

10 Terms of payment of Bills, if any
(specify the minimum value of work
for payment of running account
bills)

11 (Penalty clause) Liquidated Damages
@ 0.5% of the value of work per week of
delay subject to a maximum penalty of 5%
of the value of work would be strictly
imposed.

13 Validity period of the tender. 90 days from last date for receipt of tender

14 Eligible Taxes

A) Income Tax will be deducted at source as per Govt.Guideline

S.

B) Payment of GST will be made as applicable. The contractor should comply with the following;

Contractor should have GST Registration

Number

r.

Invoice should specifically/separately disclose the amount of GST levied at applicable rate as per GST provisions/Rules.

In case of Correction in the bills after scrutiny, contractor should submit fresh bills for payment.

Contractor should timely file his GST return in accordance with GST provisions to enable the bank to claim the credit of GST paid to the contractor.

The GST Number of State Bank Of India are

For Madhya Pradesh -

223AACS8577K1ZX

15

Electronic

Payment

Electronic payment shall be preferred. All the contractor must furnish details such as 1) Name of the their bank 2) Name of their branch 3) Account number 4) Name of the account holder as in the bank account 5) IFSC No of the branch 6) PAN number.

16 Agency for arranging e-

tendering e-bidding

Procurement Technologies Limited, Ahmedabad. Email id:-

aman.v@procuretigerl.com,

shivam@auctiontiger.net

e-Procurement Technologies Limited, Ahmedabad. Email id:-

aman.v@procuretigerl.com,

shivam@auctiontiger.net

Primary Contact No:- **079- 68136824, 079**

68136822

You are requested to contract the agency for further guidance on e tendering.

Signature of

17 For further clarifications, if any All technical matters contact
Sri. D.N. Rajolia , SBIIMS, Bhopal (0755-2572551)

18 **Any additional Information**
The quoted rate should be inclusive of materials, labour, wages, fixtures, transportation, installation, all taxes (but excluding GST), wastages, Octroi, machinery, temporary works such as scaffolding, cleaning, overheads, profit, statutory expenses, incidental charges and all related expenses to complete the work

The D.D./ B.C. of E.M.D.(Rs.15,000.00) and the proof of Tender fee(Rs.3,000.00) deposited through SB collect shall be submitted/received on or before 26.7.2019 before 3:00 pm otherwise the tender shall be summarily rejected at the above mentioned address on or before the opening date/time of Tender.

The contractor has to provide their E-mail id, contact nos. and postal address in the bid documents. Henceforth, all official communication from Bank/SBIIMS shall be through E-mail and SMS also.

Signature of

Annexure-A

The steps involved in making the payment through SB Collect are as under :-

1. The Vendor needs to use SBI internet banking site <https://www.onlinesbi.com/>.
2. Select "**SB Collect**" from Top Menu, that will lead to the next page:
3. "**Proceed**" will lead to the next page:
4. Select "**All India**" in "State of Corporate / Institution" & Select "**Commercial Services**" in "Type of Corporate / Institution".
5. ***"Go" will lead to the next page:***
6. Select "**SBI Infra Management Solutions**" in Commercial Services Name and "**Submit**"
7. Select "**Tender Application Fee**" in "Payment Category" and enter the "**Tender ID**"
exactly as we preloaded with characters in Uppercase only in place of Circle Codes.
8. The next Page will be ready with few of the Preloaded Tender Details:
9. The Vendor will have to fill up the fields properly and upon making the payment a receipt will be generated with a Reference No.

NOTE : Any type of vendor, whether dealing with SBI or other bank can use this SB Collect facility.

Even a contractor not dealing with any bank can use this portal and generate challan and deposit by cash in any SBI branch. The bank charges for cash deposit will be also borne by the vendor himself.

Signature of

**INSTRUCTIONS TO
TENDERERS**

Online, e tenders are invited for **TENDER FOR THE ANNUAL MAINTANACE WORK OF ELECTRICAL SUBSTATION AND ELECTRICAL INSTALLATIONS, STATE BANK OF INDIA, LOCAL HEAD OFFICE BUILDING AT BHOPAL.**

1. Submission of BIDs/Tender Documents: Tenders should be submitted online in the website <https://etender.sbi/>. In addition, scanned copy of the declaration given in the last page signed with seal and scanned proof of empanelment and its validity should be submitted online with our service provider on the website at: <https://etender.sbi/> The tender document is not required to be sent to us in hard copy. The Tender documents with acceptance of all terms and conditions strictly as described in this tender document will be submitted online through M/s e-Procurement Technologies Ltd., Ahmadabad, the out sourcing agency approved by the Bank for e-tendering on the website <https://etender.sbi/>
2. Contractors should submit/sent i) EMD of Rs.15,000.00 hard copy and ii) Proof of Tender fee (Rs.3,000.00) submitted through SB Collect on or before 3.00 p.m on last date at the office of the Vice President, SBI Infra Management Solutions Pvt. Ltd., Bhopal Circle Office, Mezzanine Floor, SBI Bhopal LHO Building, Hoshangabad Road, Bhopal. The tender will be rejected if the tenderer fails to submit the above documents such as soft copy of complete tender documents, scanned copies of proof of empanelment, declaration, EMD and application fee.
3. Contract documents consist of detailed plans, technical specification, schedule of quantities of the various classes of work to be done, and the set of 'conditions of contract' to be compiled with by the person whose tender may be accepted. The documents are available in the website <https://etender.sbi/>
4. The acceptance of a tender will rest with the Competent Authority, who does not bind himself to accept the lowest tender and reserves to himself the authority to reject any or all of the tenders received, without assigning any reasons. All tenders in which any of the prescribed conditions are not fulfilled, or are incomplete in any respect are liable to be rejected.
5. this contract may be deducted from the security deposit, or from any sum that may be or may become due to the Contractor on any account whatsoever and in the event of the Security Deposit being reduced by reasons of any such deductions, the Contractor shall within 7 days of being asked to do make good in by DD any sum which have been deducted from his security deposit.
6. Tender containing any condition leading to unknown / indefinite liability, are liable to be summarily rejected.
7. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.

Signature of

8. The tenderer should quote their (own) rates for undertaking the work.
9. GST as applicable will be paid at the time of payment of bill.
10. All taxes other than GST, other statutory obligation in respect of this contract, as applicable, shall be payable by contractor including transportation and TA / DA of the workers at site and the SBIIMS will not entertain any claim whatsoever in this respect
11. I.T. will be recovered @ 2 % plus surcharge or as applicable as per Government Rules
12. Tenders for works shall remain open for acceptance for a period of 90 days from the last date of tenders. If the tenderer withdraws his tender before the expiry of the said period or makes any modifications in terms and condition of the tender which are not acceptable to the Bank, then the SBIIMS without prejudice to any other right or remedy is at liberty to forfeit the earnest money.
13. The successful tenderer, after the work is awarded, he will have to enter into an agreement with the competent authority of the bank.
14. The tenderer, must co-ordinate with the other agencies such as (I) Electrical (II) Air – Conditioning etc.
15. The tenderer should visit the site to ascertain the working conditions and local authority regulations / restrictions if any and other information required for the proper execution of the work. The work should be carried out at any floor.
16. The work is to be carried out on different floors level depending upon the nature of work. Please note that materials and machines are required to be carried on head load and the same must be accounted in the costing. Please note that no separate cost shall be allowed for carting and shifting of materials.
17. The quantities of various items given in the schedule of quantities are approximate. The quantities of work may vary at time of allotment / execution of work. SBIIMS reserves the right to omit / delete any item(s) of work from the schedule at the time of allotment / before. Contractor will be paid for the actual work done at the site duly verified by the concerned official of the SBIIMS.
18. If the rate quoted by the contractor for any item / items are not workable or abnormally lower than the market rate, the SBIIMS may demand Bank guarantee from the contractor for satisfactory completion of these work.
23. The work has to be started within 7 (Seven) Days from the date of receipt of work order/ mark out at site; whichever is later. In case of work not being started within this stipulated period, the SBIIMS reserves the right to cancel the work order duly forfeiting the Earnest money deposit.
24. No employee of the Bank/SBIIMS is allowed to work as a contractor for a period of 2 years of his/her retirement from Bank/SBIIMS Services without previous permission of the Bank/SBIIMS. This contract is liable to be cancelled, if either the

contractor or any of his employees is any time to be such a person who had not obtained the permission of Bank/SBIIMS as aforesaid before submission of the tender or engagement in the contractor's service.

25. Contractor should get approval of the samples of materials in advance with Bank/SBIIMS's Engineer before use of the same in the work'
26. Bank/SBIIMS has the right to offer the contractor to modify the old material wherever/ whenever necessary instead of new supplies
28. The tenders shall summarily rejected, if any one of the above said requirements has not been complied with.
29. The Bank/SBIIMS will not be bound to accept the lowest tender and reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever
30. The contractor should fulfill the labour regulation guidelines stipulated by the governments
31. No advance payment in any form will be granted for the works proposed
35. All safety code, CPWD specifications, respective Indian Standard code of practice and direction of Engineer-in- charge will be meticulously followed while executing the work.
36. The Contractor has to obtain approval of materials/samples from the Engineer-in-charge prior to its procurement and use in execution of work.
37. The tools, plants & machineries etc. required for execution of work shall be used as per direction of the Engineer-in-charge to achieve the desired quality of work for the proposed work. The proforma of the agreement is enclosed.
38. For clarification, if any, the drawing, /details referred to in the enclosed schedule of price bid can be discussed with SBIIMS Engineer, Circle / Administrative Office Bhopal during office hours before the date of submission of tender. The Employer reserves to itself the right of altering the drawings/specifications nature of the work by adding to or omitting any items of work or division of work amongst agencies having portions of the same carried out without prejudice to this contract.

I/We hereby declare that I/We have read the above terms and conditions /instructions Carefully and fully understood and will abide by the same.

39. Please note that you have to make payment to your workers complying the minimum wages guidelines of the Central Government. Monthly AMC payment will be made after confirming that you are making the payment complying the minimum wages guidelines through Bank transactions and print of the same has to be enclosed with the monthly bills.

The SBIIMS reserves the right to cancel or postpone or modify the tenders at any stage without assigning any reason.

READ, UNDERSTOOD AND
ACCEPTED

**Vice
President
Vice
President**

SIGNATURE OF THE CONTRACTOR WITH SEAL

Date

Signature of

Part-"A"

NAME OF WORK

The maintenance and operational service for the electrical installations, substations equipment liaisoning with MPMKVVCL and Electrical Safety department, Govt. Of M.P. for smooth power supply, Maintenance of all HT/Breaker panels any other works relating to Electrical Installation and looking after the Electrical Installations at SBI, LHO Building, Bhopal, including Security Lights etc.

1. 33/0.415 KV Substation (including HT Control/ Breaker Panel /VCB/VCB Panel 1000 & 500 KVA Transformers - 2 nos, L.T. Main Panel & Sub L.T. Panel (New) including 33 KV High Tension Line
2. L.T. Distribution Boards (All PDB'S, UPS DB'S LDB'S, Outdoor feeder pillars for lighting and powers, etc.).
3. Capacitors Bank's panel – 3 Nos.
4. Liaison with MPMKVVCL and Electrical Safety department, Govt. Of M.P. for charging of newly installed HT Relay/Breaker Panels, shutdown/restoration of H.T. Power Supply for break down / preventive maintenance work for which no extra charges are payable.
5. All Breakers (both HT & LT)/ Panels and their protective devices like Relays (OC/ Earth Faults/other), Annunciators, Closing/ Tripping Circuits, Batteries, Chargers etc are to be checked and tested with the help of Competent experienced Electrical supervisor once in six months (Starts within the first month from the date of Letter of Award.) during Sunday/ Holiday.

SCOPE OF WORK.

1. The contractor shall carry out preventive maintenance / checks as per CPWD specification, part – 1 (internal), part – 11 (external), respective trade practice and maintenance instruction manuals for installation and also as per the additional specifications attached, in respect of substation, the maintenance is to be carried out as per instructions of Engineer-In-charge and CPWD specification for substation, part-iv with up-to-date amendment.
2. The contractor shall carry out the following apart from day to day operation of the installation / equipments and the appropriate entries shall be recorded in the proper register. No extra payment shall be paid for such work.
 - a) Clean the contact point of H.T. & L.T. switch gears including Vacuum Circuit & Air Circuit Breakers, starters, contractors and relays of H.T. & AMF Panels etc. with the help of CTC liquid every three months.
 - b) Examine the cracks & deposits on brushing including cleaning in every three months.
 - c) Proper preventive maintenance of electrical installation as details given below: -
 - i) Earth Test – once in a year.
 - ii) Insulation Test – once in six months.
 - iii) Cleaning of electrical installations – once in three months.
 - iv) Replacement of materials required for regular maintenance work.
 - v) Periodic operation of valves, switch gears and starters etc.
 - vi) Cleaning of electrical installations including house keeping of substation area, UPS rooms, generators room, Electrical panel room, Electrical shaft room.
 - vii) The contractor is required to render service through his skilled staff, tools/safely measures etc. to operate and efficiently maintain the installations / equipments.
3. All the materials required for carrying out operation and day-to-day maintenance services (like cotton waste, duster, insulation tape, battery water, soaps, grease, D.O. fuse wires(HT), CTC liquid, discharges resistance rod for capacitors, etc.) will be supplied by the contractor.
4. The contractor shall study & become familiar with the electrical and mechanical installation before commencement of the work. After the time of completion of contract he should hand-over all the Electrical installed to the incoming contractor in working condition. However, normal wear and tear will not be the responsibility of the contractor.
5. The contractor will assess the requirement of materials for preventive maintenance and breakdowns and intimate the Bank in advance for procurement of materials by the Bank.(other than the material to be supplied by Bank)

6. The contractor or his representatives shall return all the dismantled materials to the Bank.
7. The operation and maintenance services will be for 24 hours a day including holidays.
8. The contractor shall arrange adequate relief staff for weekly rest days and holidays.
9. The contractor will engage Degree/ diploma holder supervisor and license holder **Electricians having wiremen license for operation & maintenance of 11/33 KV substation** competent for the job round the clock in shift duties and Helper having experienced more than three years.
10. The contract shall be effective from/...../..... and shall be in force for a period of one year ending on/...../....., unless terminated earlier by the Bank/SBIIMS by notice in writing in accordance with the termination clause No. 7 of this Agreement. The agreement shall be renewable at the option of the Bank/ SBIIMS on the expiry of the one year term for a further period of one year subject to satisfactory services by Contractor. The extension would be without any increase in the rent/charges/cost stipulated in the Letter of Award of Work issued by the Bank to the Contractor under letter No. dated/...../..... If the services provided by the Contractor is satisfactory, however the extension would be without any increase in the rent/charges/cost. However, in case of unsatisfactory services, the Bank may choose to terminate the contract any time by giving one month notice.
11. The contractor has to deposit Rs. 50,000/- as security deposit in the form of Bank guarantee in joint name. First name will be SBIIMS and will be discharged in favor of Bank by the contractor. The EMD with quotation shall be released thereafter. Bank guarantee will be deposited after award of work.
12. Bank reserves the right to reject any or all the tenders / quotations without assigning any reason
13. In case of absence / leave/ weekly off staff suitable alternate arrangement shall be made by the contract failing which penalty @ **500.00 per person per day** will be imposed. Similarly, the detection of proxy attendance of skilled or unskilled staff shall attract similar penalty / cancellation of contract.
14. The contractor should have necessary license(A-Class), contract labour (Regulation & Abolition) Act or any other relevant law. Registration with Sales Department of work contract, Provident Fund Department, and should follow all labour laws prevalent on date. Copies of all certificate(s) shall have to be deposited with tender.
15. All taxes, as prevalent on date and as per rules, shall be deducted at source from all bills.
16. Irrespective of the fact, whether the Minimum Wages Act is applicable or not. The payment of the labour charges to the laborers, skilled or unskilled by the contractor shall be made as per the notification issued from time to time by the appropriate Government under the Minimum Wages Act. Contractor should pay the wages to your staff in their account as per minimum wages act and you have to produce their account statements as and when required by us.
17. The liability of the contractor, if any, under various laws is emphasized, in case the Bank suffers in any manner due to non-compliance of any law on the part of the contractor, the contractor shall indemnify the Bank in all respects. And the number of contract laborers for all disciplines should not exceed twenty.

18. That the contractor shall be responsible for the behavior of the workers engaged / appointment by him. In case any such worker misbehaves with any staff then the Bank can direct the contractor to remove such worker from the Bank's Complex and Bank shall be within its right to forbid the entry of such workman or any other person there being and on behalf of the contractor, in the LHO Premises in question.

19. Complaint register, demand register, workman's diaries, Transformer, MPMKVCL Supply, Battery unit, periodical inspection books, insulation and earth test register on CPWD format, log books / registers shall be maintained by the contractor at his cost.

20. The CONTRACTOR shall carry out preventive maintenance / checks as per program given by the Bank's engineer or as per CPWD specifications of respective trade practice and maintenance instruction.

21. Normally information of break down faults, defects etc. noticed by the contractor shall be recorded by them and action be initiated immediately. It should also be brought to the notice of the Bank.

22. The CONTRACTOR shall have required number of caution boards such as 'Men on line'. Don't switch on" for displaying on the controlling switch gears, while undergoing repair work.

23. The CONTRACTOR will follow all electricity safety rules as per tender documents and also required safety precautions while doing work on the equipments.

24. Local security rules shall be observed by the Contractor and his staff.

25. It will be responsibility of contractor to keep the electrical installation, substation, Transformers, switchgear and meter rooms and generator room neat and clean.

26. The CONTRACTOR shall maintain the trip supply battery unit as per the recommendation of battery manufacturers. The surface of batteries shall be maintained clean and dry. The contractors shall make required entries in the logbook for recording specific gravity of electrolyte in each cell. DV voltage per cell and final output DC voltage of battery bank.

27. The CONTRACTOR shall arrange to render efficient service as outlined in these specifications. In case he fails to maintain the satisfactory service and if the Bank/SBIIMS and the department have to incur any expenditure to maintain the installation by alternate arrangement, the expenditure thus will be recovered from the contractor.

28. The CONTRACTOR shall be responsible for any damage due to negligence of his staff and shall have to make good such damages to its original shape and description as when breakage etc. is notice or taken.

29. The bank has reserved its right to discontinue the contract at any time without assigning any reason.

30. The payment will be made monthly on written request after the receipt of satisfactory service rendering certificate from the concerned officials.

31. Besides the above mentioned works, the contractor will look after the following works also:

a) The scope of work includes cost of minor material such as 5 Amps Switches/Sockets/Ceiling Rose, Screws, Nails, Saddles, wooden / PVC Rawl Plug etc. required for day to day

maintenance by the contractor.

b) The other major materials as well as consumables viz. Tube Rods, Electronic Chokes, Capacitors etc. of approved makes required for the maintenance/repairs/replacement at the departments of LHO Building including common areas such as Staircase, Street Lights, Gardens, Play grounds etc. will be arranged by the contractor at their own and actual cost thereof will be reimbursed by the Bank on production of Bills/Cash memo / receipts and "Work Completion Certificate" from the departments or person authorized by the Bank.

c) Alternatively, the Bank may choose to arrange supply of material directly from its approved vendor/supplier. Under such arrangement it will be responsibility of the maintenance contractor to lift the materials from store

d) To attend all complaints / works promptly given by the concerned officer of SBIIMS.

e) To maintain DC supply including batteries for H.T. panels.

f) To give proper account of materials issued by the Bank.

g) To switch on / off the compound and street light, floors light and ceiling (space frame) lights as per time schedules given by the Department and To switch on & switch off all Air-Conditioners at LHO.

h) All minors repairs, adjustment of relays, timer etc.

32. No advance payment of any kind shall be made.

33. The CONTRACTOR shall employ qualified / trained persons for operation & maintenance of electrical installation and shall be fully responsible to obtain such licenses for taking up the above work as are prescribed by the state/local bodies / CPWD both for execution and operation staff. They shall also be responsible for any periodic statutory inspections to be carried out on the equipments, rectification of defects pointed out during such inspections etc. A failure of contractor to comply with all penalties imposed by the state/ local bodies and the inspection and subsequent rectification will be carried out by the Bank at his risk and cost.

34. The contract can be terminated by the Competent Authority without assigning any reasons by giving a notice period of 30 days at any time during the period of contract. No claim for any compensation will however be entertained due to such termination prior to the expiry of stipulated period of contract.

35. In case of any accident happens during the operation and maintenance of the equipment, leading to injuries / damages to human beings, the contractor shall be solely liable and responsible to settle the claims arising out of such accident and shall also indemnify the Bank against all claims, actions, loss damages, Costs, Charges , expenses (including legal expenses) which the Bank may suffer or incur on account of such accident.

36. The CONTRACTOR will provide technical advices for proper maintenance of the system and their safety and when it sought by the department.

37. The CONTRACTOR shall visit the premises before quoting.

38. As per terms of the contract, extra manpower will have to be procured/ provided by the contractor as and when required and nothing extra for about shall be paid by us for the same.

No overtime shall be paid.

39. The Bank/SBIIMS will not be liable or responsible financially or otherwise for any injury/disablement/ death caused to any personnel of the contractor while executing the work under this tender. The Contractor shall obtain adequate insurance policy in respect of his workmen engaged for the work, towards meetings the liability of compensation arising out of death, injury/disablement at work etc. and shall regularly and punctually pay each and every premium as and when the same shall become due during the currency of these presents.

40. The CONTRACTOR shall provide two sets of uniform including shoes for summer and in winter one set of woolen sweater to his employees at its own cost as per approved colour and specification of the SBIIMS and ensure their cleanliness and use. Identity cards shall be issued by you to all your employees and they will wear it in the

Bank.

41. The CONTRACTOR / Contractor's engineer shall visit the site / office 3 times in a week and also as and when required.

Please note that no residential accommodation shall be provided by the Bank for any staff of contractor.

42. The Contractor will have to agree for the lowest / approved rates for miscellaneous electrical job to be executed at the site.

43. The contractor must have registration No. of PF, ESI and code no. in this regard must be allotted them.

44. Local security rules shall be observed by the contractor and his staff.

46. All the taxes which the Bank may be liable to deduct or called upon to so deduct, during the currency of the arrangement which are liable to be payable by the contractor and paid to the respective Government Departments or authorities as may be required under law and the contractor shall have no claim against the Bank in respect of any or all such payments.

47. The contractor shall in terms of the provisions of Sections 16, 17 and 18 of the Contract Labour (Regulation & Abolition) Act 1970 and the rules under the said act provide the prescribed amenities to its personnel. In case of failure of the contractor in complying with the said provisions, the Bank may provide the same when called upon to do so by the Competent Authorities and deduct the expenses incurred thereof from the bills of the contractor without prejudice to its other rights and remedies under these presents. The contractor shall be responsible for proper maintenance of all the registers. Records and accounts so far these relate to the compliance of any and all statutory provisions / obligations.

48. Nothing contained in these presents is intended nor shall be construed to be a grant, demise or assignment in law of the premises or the articles / equipments or any part thereof by the SBIIMS to the Contractor and or its personnel and they shall vacate and handover the same in good working condition and order upon termination of these presents either by efflux of time or otherwise.

49. The contractor shall not assign or sublet the benefits of this contract to any person or entity

and in the event of any violation or breach thereof, the SBIIMS at its discretion but without prejudice to its other rights and remedies terminate this contract.

50. If during the currency of the Contract, any Statute, rules / Govt. notifications prohibits employment of Contract Labour for the services envisaged under this agreement or otherwise, the contract shall come to an end forthwith and no compensation shall be payable to the contractor or his workmen / employees.

51. Any indulgence, forbearance or waiver, granted or shown or made on the part of the Bank will not prejudice its rights under the contract.

52. The following measuring instruments/ equipments and tools in good working condition must be available at site/ with the Electricians and other equipments shall be brought by the CONTRACTOR as and when required at their cost (If any)

Name of Equipments (Reputed Makes only):

- a. Digital Multifunction Meter
- b. Megger 1000V (Digital/Analog)
- c. Digital Clamp Meter
- d. Electric Drill Machine
- e. HV Tester/ Testing Equipment (Must bring as when required/ asked for)

Name of tools (Reputed Makes only)

- a. Screwdriver cum Tester Sets
- b. Screwdriver Sets
- c. Pliers
- d. Hacksaw Blades
- e. Chisels
- f. Hammers
- g. Crimping Tools up to 500 Sq.mm suitable for crimping up to 500Sq.mm
- h. Aluminum alloy Ladders of suitable height,
- i. Hand Gloves up to 33KV withstand – 2 pairs and
- j. All other tools required for carrying out day to day job smoothly.

Annexure : Other details in enclosed annexure A, B, C, D,E and F

ANNEXURE - A

SAFETY CODE:

The Safety Code has to be observed by the Contractor as under:-

1. These shall be maintained in a readily accessible place - first aid appliances including adequate supply of sterilizers, dressings and cotton wool.
2. The injured person shall be taken to a public hospital without loss of time in case where the injury necessitates hospitalization.
3. Suitable and strong scaffold should be provided for workmen for all works that cannot safely be done from ground.
4. No portable single ladder shall be over 8 metres in length. The width between the side falls shall not be less than 30cms (clear) and the distance between two adjacent rungs shall not be more than 30 cms. when a ladder is used, an extra Mazdoor shall be engaged for holding the ladder.
5. Every opening in the floor of a building or in a working platform shall be provided with suitable means to prevent the fall of persons or materials by providing suitable fences or railing minimum height of which shall be one meter.
6. No floor, roof or other parts of the structure shall be loaded with rubbish or materials as to render it unsafe.
7. Suitable face masks should be supplied for use by the workers, when the paint is applied in the form of spray or surface having lead paint dry rubbed and scrapped.
8. Ropes used in hoisting or lowering material or as a means of suspension should be of durable quality adequate enough and free from defects.
9. The contractor will ensure that all types of safety measures as advised by Government are taken care of during the performance of work.

Signature with seal and date of the Tenderer

Date:

Seal:

ANNEXURE -B

PENALTY

- 1) The SBIIMS is at liberty to impose suitable penalty and deduct the same either from the bills submitted by the contractor or at its discretion from the Security deposit for any damage caused to bank's property by the contractor or for unsatisfactory work.
- 2) The contractor shall while maintaining or repairing the electrical items, equipments/sub-station equipments and other development works at the aforesaid complex only for the aforesaid maintenance and repair purposes, use the aforesaid and not to any other purpose and any violation or breach of this condition shall make the contractor liable for all the losses and of damages suffered or may be suffered by the bank in addition to pecuniary liability for all the consequences, besides forfeiture of the security deposit.
- 3) The contractor shall keep switches, switchgears, electrical apparatus, DBs, wirings, switch boards etc of all the floors of the various buildings in the aforesaid complex whatsoever nature in good, substantial and proper working order and condition while carrying out the maintenance and repairs operations of the aforesaid work and shall not come cause any damage or destruction to the aforesaid fixtures and fittings and material and contractor expressly undertake to indemnify and keep the SBIIMS indemnified from all monetary losses. Legal actions proceedings suffer the bank and pay all the costs charges of expenses and whatsoever nature immediately on demand by the SBIIMS.
- 4) The contractor specifically agree for the safe custody and storage of the various materials supplied to him by the bank and shall indemnify the bank for all the losses in the event of any theft, robbery, dacoity, fire or civic circumstances and will not allow any free access to any person who is not acceptable to the bank.
- 5) In case the contractor or any of their employee fails to fulfill their obligations including any work for any day or any number of days to the satisfaction of the bank, for any reason whatsoever, they shall pay way of liquidated damages 0.5% of the contract value per week subject to a maximum of 5% of the contract value and the bank shall without prejudice to their other right and remedies, be entitled to deduct such damages from the money, if any payable to the contractor.

Signature of Contractor

Date:

Seal:

ANNEXURE – C

CERTIFICATE

" Certified that We have remitted the monthly subscription of Employees' Provident Fund & Employees State Insurance to the workers employed by me in State Bank of India, **Local Head Office Building, Hoshangabad Road, Bhopal - 462011** for _____ work for _____ month _____ Year."

Office in which
subscription
remitted

Bill No. & date EPF ESI

Signature of Contractor

Date:

Seal:

ANNEXURE – D

Declaration regarding wages to be paid by the contractor to contract labour

(This is to enable the SBI to satisfy themselves of the intention of the contractor to adhere to minimum wages Act. etc.)

1. Wage per day contract labour) Rs..... ... (in figures)
proposed to be paid by the contractor) Rupees
excluding employer contribution of).....
EPF but including employee contribution).....(in words)
of EPF.

Place :

Date :

Signature with seal of the Contractor:

Name in block letters :

Address :

Signature of Contractor

Date:

Seal:

ANNEXURE - E
UNDERTAKING

We hereby certify that we have gone through the tender document fully and we have understood the conditions therein. We hereby assure that we will comply with the conditions and submit monthly compliance statements regarding minimum wages and other Labour related statutory formalities like PF, ESI etc.

Place :

Date :

Signature with seal of Contractor :

Name in block letters :

Address :

Signature of Contractor

Date:

Seal:

MAINTENANCE OF HT AND LT INDOOR AND HT OUTDOOR SUBSTATION

1. DAILY

- b. Taking of meter readings: HT meter (MPEB), HT panel meter readings, LT panel meter readings.
- c. Monitoring of M.D. and P.F. and has to take necessary steps to be within limits.
MD : (200) KVA and P.F. not less than = 0.95
- d. Watering of earth pits as and when required (All earth pits at colony/Flats/Bunglows).
- e. Battery bank charging current has to be maintained within the specified limits so as to avoid over charging/under charging.
- f. Switching off and on street lights and staircase lights.
- g. In case of any fault, the connected equipment's are to be checked thoroughly after rectification and before restoration of supply.
- h. In case of 11 KV HT supply failure from MPEB the same may be restored at the earliest in coordination with the MPEB officials.
- i. All the records and files should be maintained as required by the Bank.
- j. The parts replaced such as fuses, HRC fuses shall be of correct rating.

2. MONTHLY

- a. Checking of connections in building distribution panels' boards, HT & LT, feeder pillar boxes, and distribution panels at each building.
- b. Checking of conservator's oil level and silica gel breather condition of transformers.
- c. Checking of specific gravity and cell voltage of 30 volts DC battery bank and noting down the readings.
- d. The contractor has to arrange at his own cost for topping of cells with required distilled water and acid whenever required in batteries installed at all floors of LHO Building only.
- e. Checking of connections for tightness and healthiness in feeder pillar boxes and dusting out the same.
- f. Removal of grass from the outdoor substation yard.

3 **QUARTERLY**

- a. Checking of connections in LT panel HT panel land transformers.
- b. Cleaning of earth pits and checking the connections. At the same time, the earth meggar values also may be recorded (all the earth pits in the colony).

4. **HALF YEARLY**

- a. Taking out bottom oil samples from the transformers and getting it tested from MPEB and handing over the certificates to the concerned. The charge for testing of oil samples has to be borne by the contractor.

If breakdown voltage falls below 50 KV or as per IE standard. the transformer oil has to be got filtered from approved agency and the depleted oil level has to be made up by the contractor. The oil filtering charges and cost of additional oil will, however, be borne by the Bank on actual basis and will be reimbursed to the contractor on production of bills.

- b. Complete shutdown shall be taken on H.T. outdoor yard. HT & LT indoor/outdoor substation and arrange for the complete maintenance of the same i.e. dusting out, cleaning of insulators, checking of connection, checking of breakers for proper operations, greasing of moving parts etc. Insulation values of all the equipment's may be taken such as transformer, cables, busbar, breaker etc.

5. **YEARLY**

- a. Contractor has to arrange for testing of all relays from approved/reputed agencies and should submit the relative certificates to the Bank in December of every year or as directed by the Bank Officials and the necessary testing charges thereof will be reimbursed by the Bank on production of receipts towards such expenses.
- b. Compliance of All defect/snag/ test mentioned in the "Yearly Compliance Report" submitted by Electrical Safety Department, M.P. Government, Bhopal